HULL CITY COUNCIL
APPLICATION FOR FREE SCHOOL MEALS

FORM FSM1

CONFIDENTIAL

Hull City Council

You must answer every question on this form, failure to complete all questions may result in your claim being delayed or refused.

PART A:- CLAIMANT'S DETAILS

If you are in receipt of Working Tax Credit (and it is not a run-on) you cannot qualify for Free School Meals

Your child may be able to get free school meals if you (their parent/guardian/carer) are in receipt of any of the following:

- Income Support
- Income-based Jobseekers Allowance (not Contribution Based Jobseekers Allowance)
- Income-related Employment and Support Allowance (not Contribution Based Employment & Support Allowance)
- Support under Part VI of the Immigration and Asylum Act 1999
- the guaranteed element of State Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit
- Universal Credit, during its initial roll out

Children who get any of the above benefits in their own right (ie they get benefits payments directly, instead of through a parent or guardian) can also get free school meals.

You may be able to get free school meals for children who are under the compulsory school age and in full-time education.

What is your title? (please tick) Mr ☐ Miss ☐ Mrs ☐ Ms ☐

What is your surname?

What are your first names?

What is your date of birth?

Please give us your current home address:

Postcode

Telephone Number

What is your National Insurance No?

Mobile Number

PART B:- DETAILS OF DEPENDANT CHILD/CHILDREN YOU ARE APPLYING FOR

Surname and forename(s)	Date of birth DD	MM	YYYY	School Attending	Date started at this school	Relationship to child
						Turn Over

Do the children you have mentioned above usually live with you? Yes ☐ No ☐

If yes, please complete the questions on the next page. If No, please state their usual address and the name of the parent/guardian/carer, who lives with them, then, complete the questions on the next page.

Data Protection Act 1998: The information that you give on this form will be used for the purpose of processing your free school meals application: Your local education authority is under duty to protect the public funds they handle and may use the information you have provided on this form to prevent and detect fraud. It may also share this information, for the same purposes, with other organisations that handle public funds.

Are you in receipt of:-

A. Income Support? Yes ☐ No ☐ or

B. Jobseekers Allowance (Income Based) Yes ☐ No ☐ or

C. Income Related Employment and Support Allowance (ESA-IR) Yes ☐ No ☐ or

D. Universal Credit Yes ☐ No ☐ or

E. Guarantee element of State Pension Credit Yes ☐ No ☐ or

F. Child Tax Credit (with an annual income of not more than £16,190 as assessed by the Inland Revenue)

Yes ☐ No ☐

G. Working Tax Credit

Yes ☐ No ☐ or

PLEASE NOTE IF YOU ARE IN RECEIPT OF WORKING TAX CREDIT (and it is not a run on) YOU WILL NOT QUALIFY FOR FREE SCHOOL MEALS

H. Support under Part VI of the Immigration and Asylum Act 1999 Yes ☐ No ☐

If yes please state your National Asylum Support Service Reference Number. ☐

PLEASE NOTE: YOU DO NOT HAVE TO SUBMIT ANY DOCUMENTARY EVIDENCE WITH THIS FORM. WE WILL MAKE THE NECESSARY CHECKS ON YOUR BEHALF.

PART C:- DECLARATION

I confirm that the information I have given on this form is correct and complete. I understand that if I provide incorrect information I may be prosecuted. **I will inform you straight away if the details I have given change or if my benefits stop.**

Where the child/children named overleaf do not normally live with me, I understand that any entitlement letters will also be issued to the parent/guardian/carer at the address where the child/children do usually reside.

I agree that you will use the information I have provided to process my claim for free school lunches and will contact other sources as allowed by the law to verify my initial, and ongoing, entitlement.

Signed ☐ Date ☐

(CLAIMANT/GUARDIAN/CARER)

Once fully completed this form should either be:

- Posted to - The Specialist Team, Hull City Council, Freepost RSJC-KKBE-ABXZ, PO Box 15, Hull HU1 2AB ***or***
- Handed in - to any of the Council's Customer Service Centres.