

TRADITIONAL **VALUES**, CONTEMPORARY **ASPIRATIONS**, CREATIVE **CURIOSITY**



INVESTOR IN PEOPLE

MALET LAMBERT SCHOOL
POLICY STATEMENT
HOMEWORK

Completed by:	MMI
Consulted with staff, pupils and parents:	
Consulted with SLMT:	
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Why set homework?

Homework tasks are undertaken by students beyond the normal timetabled lessons. They do not necessarily have to be completed at home, nor do they necessarily have to be pieces of unaided work. They are set to:

- help in the development of students' independent, life-long learning skills;
- increase student responsibility for their learning;
- extend and complement work done in lessons, including preparation for external exams;
- provide opportunities for enriched learning experiences;
- help manage the demands of the programmes of study and
- encourage parents to be involved in the students' learning experiences.

Homework

Departments produce various documents that cover a range of homework activities. These include:

- testing skills, knowledge and understanding developed during lessons;
- information retrieval activities, via the internet, texts, libraries, museums;
- designing and making work, encouraging the use of ICT;
- drafting essays and reports;
- reading;
- watching TV dramas/plays/documentaries in preparation for classwork;
- preparing oral presentations;
- revision tasks;
- coursework assignments and
- learning key vocabulary and definitions.

Each piece of homework is linked to a particular topic or unit of work in KS3 or KS4. Activities are also linked to National Curriculum levels or a range of GCSE/BTEC/OCR Nationals grades where appropriate.

Frequency

Homework tasks are set 'regularly' and as a minimum, students will receive **one homework activity per cycle, i.e. every two weeks**. This may differ in some subjects due to significantly fewer lessons being taught over the two week timetable and these subjects will set homework on a pro rata basis. Teachers will set deadlines with classes and individual pupils.

At KS4 some courses, e.g. OCR Nationals/BTEC, are assessed through coursework/project assignments; in these subjects formal homework will not be set as it would not be 'appropriate' and instead deadlines for assignments/assessments objectives to be completed are set, and failure to meet deadlines may result in students completing work outside normal curriculum time.

It is the responsibility of students and parents to ensure that homework activities are completed and handed in on time. Students will receive detentions if they fail to complete a homework task.

Homework can be completed at home or at school outside of normal curriculum time. We do encourage pupils to use their spare time at school to complete homework on the school premises as staff are also available then to support them.

The role of parents

Parents are encouraged to support their child's learning and homework activities give them an ideal opportunity to do this. Parents share the responsibility, with their child, for the completion and submission of this work. Parents will be informed in reports and by phone of any concerns staff may have with homework completion.

Marking of Homework activities

All students' work, whether it is a homework activity or classwork, should be marked according to the whole school policy. All completed tasks, which are handed in by the deadline, will be marked through teacher, self or peer assessment and quickly returned to the student.

Monitoring and Evaluation of Homework Activities

It is important that the school's homework programme is clearly and consistently implemented therefore it will be monitored at all levels:

- **The teacher** will encourage students to use their planner in the classroom to record homework activities and related deadlines. The teacher should set a 30-minute detention to pupils who fail to complete a homework task for the specified date.

Students' completion of the activities is recorded by the class teacher and reported in progress checks, at review meetings and at parent-teacher consultation evenings. (Y7 currently online)

- **The HoS/F** monitor the quality of the homework tasks and when they are set. HoS/F should discuss their findings at departmental meetings when necessary and include areas for improvement in their discussions. The HoS/F may organise 30-minute subject detentions to assist teachers in encouraging students to complete their homework tasks.
- **SLMT** will monitor the setting of homework tasks using the QA of T&L form, which is completed termly by HOD/Fs and through departmental reviews, which include lesson observations.

Recognition

Students who complete a given percentage of homework activities may be praised by recognitions that may include:

- priority participation in school visits
- reduced fees for school visits
- stationery
- choice of activities
- post cards
- phone calls home

Review of the homework policy

The policy will be reviewed every year by the Assistant Head responsible for T&L in consultation with the SLMT and governors.